

Constitution and By-Laws

Harry Enstrom (Greene County, PA) Chapter, Inc.

Izaak Walton League of America, Inc.

Constitution

Article I – Name

The name of this organization shall be The Harry Enstrom (Greene County, PA) Chapter, Inc. (an affiliate of the Izaak Walton League of America, Inc.), hereafter referred to as the Chapter.

Article II – Objects

The objects of this organization is: To develop opportunities for the enjoyment of the great outdoors as an essential part of the character building and the spiritual and physical development of our people; to encourage the protection and restoration of woods, wild flowers and wildlife; to safeguard the public health and conserve aquatic life by the elimination of pollution; to conserve our water resources, to discourage unwise drainage; to promote measure for the prevention and control of floods; to conserve our soil resources; to promote abatement of air pollution and to encourage the preservation of clean air; and to restore and transmit to posterity the outdoor America of our ancestors.

Article III – Powers

Section 1: (a) To direct, manage, supervise, and control the business, property, and funds of the Chapter. (b) To make surveys, conduct research, and make experiments, and to prepare and issues bulletins in regard to the objects for which this organization is created.

Section 2: The work of the Chapter shall not be conducted for private gain, although it may collaborate with businesses, like-minded organizations, and with individuals on conservation, protections, and restoration projects of general public interest and importance.

Section 3: Upon the dissolution of this Chapter, all assets and funds shall be turned over to the Pennsylvania State Division, as required by the National By-Laws.

Article IV – Members

Section 1: Any person who is of good character and sponsored by two members of the Chapter shall be eligible to have his or her name placed with the Secretary of the Chapter for membership in this organization.

Section 2: The various classes of membership shall be as defined in the National Constitution and By-Laws, which are adopted by reference, with all amendments thereto, now, or hereafter. The Chapter specifically retains its relationship with the Izaak Walton League of America, Inc.

Article V – Board of Governors

Section 1: The management of the Chapter shall be vested in a Board of Governors consisting of up to fifteen members who must be in good standing.

Section 2: The Board of Governors shall consist of the officers and a possible seven at large members elected on a three year rotating basis. The at large members will be charged with state legislation liaison, federal legislation liaison, and a parliamentarian.

Section 3: In case of any vacancy among the Board of Governors of any reason, the remaining directors by vote of a majority thereof may elect a successor to hold office for the unexpired portion of the term.

Article VI – Officers

The officers shall be President, First Vice-President, Second Vice-President, Treasurer, Recording Secretary, Executive Corresponding Secretary, State Director, and Membership Chair. The Membership Chair and the Executive Corresponding Secretary shall have the keys to the Chapter Post Office Box.

Article VII – By-Laws

By-Laws not consistent with the National Division and Chapter Constitutions shall be enacted by the members.

Article VIII – Income

Section 1: Each member shall pay to the Chapter such dues as the By-Laws prescribe and in the manner as prescribed.

Section 2: Income may be derived from sources other than by member's dues, as provided in the By-Laws.

Article IX – Amendments

This Constitution may be amended at any regular meeting of the members, or a special meeting called for that purpose, by a two-thirds vote of the total authorized vote thereat, provided written notice setting forth the proposed amendment has been mailed to each member at least thirty days before such meeting.

By-Laws

Article I – Membership and Dues

Section 1: Annual membership dues shall be fixed by a majority vote of the members present at the annual meeting for the election of officers.

Section 2: Members shall be designated as “chapter”, “junior”, “contributing”, and “life” members as those classes are defined in the National Constitution and By-Laws.

Section 3: All members whose dues are paid and who are in good standing shall be termed active members.

Section 4: Only active members shall be eligible to hold office, vote at meetings, or otherwise enjoy the privileges of the organization.

Section 5: Any member who by his/her conduct violates the ethics or any part of the laws of this Chapter or of the National Organization, may be expelled from membership by a two-thirds vote of the Board of Governors at a regular board meeting, provided the accused has been given at least twenty-four hour notice of the proposed action and is given an opportunity to be heard before the Board of Governors. All charges must be supported by affidavit.

Section 6: Any member whose connection with this Chapter shall be severed by resignation, death or otherwise shall forfeit his/her interest in any funds, real or personal property belonging to this Chapter.

Section 7: Prospective members are those individuals who have submitted dues and a written application sponsored by two active members in good standing. The Membership Chair shall present the application for membership to the Board of Governors to be voted on by the membership. The Membership Review Committee shall be composed of the following:

- President
- First Vice-President
- Second Vice-President
- Treasure
- State Director
- Executive Corresponding Secretary
- Recording Secretary
- Membership Chair
- Three active members who are non-officers

Conditions of the Membership Review Committee:

1. The Committee shall review all new applications for a 30-day period.

2. The Committee shall vote by secret ballot and then present their recommendation to the membership.
3. The membership shall have final vote on all candidates.

Section 8: Members beginning at twenty-five years of membership and every five years thereafter will be recognized by the Chapter with a certificate of appreciation.

Article II – Meetings

Section 1: Regular meetings of the Chapter shall be held on the third Wednesday of each month unless the membership decides otherwise.

Section 2: Special meetings of the Chapter may be called by the President or a majority of the Board of Governors, or by one-fifth of the active members, at any time by mailing a written notice or printed notice stating the time and place of such meeting at least five days before the time of such meeting.

Section 3: Eight members shall constitute a quorum of a duly called meeting.

Article III – Board of Governors

Section 1: The Board of Governors shall meet at the call of the President or at the request of the majority of the members of the Board of Governors.

Section 2: A majority of the Board of Governors shall constitute a quorum for transacting business.

Section 3: The Board of Governor members of the chapter shall attend all Board of Governor regular meetings, chapter meetings, and any special meetings. In the event any Board of Governor member shall fail to attend, he/she shall contact the President as their inability to attend the regular meetings. It is imperative that no more than two consecutive meetings be missed by any Board of Governor member. Consideration should be given to all Board of Governor members for being absent for health, family emergencies, work, and/or other extenuating circumstances, and the absenteeism shall be considered by the Board of Governors. A Board of Governor member failing to follow these guidelines shall be reviewed by the Board of Governors and notified of the situation. The Board of Governors shall evaluate the circumstances and take appropriate actions.

Section 4: In case of the Board of Governor members representing the membership, each term of office shall be on a three year rotating basis with one member having to renew the position yearly with a maximum of a three year term. In case of the Board of Governor appointing a member at large to fill any position not filled by the above aforementioned office, that appointee will fill the remaining position of the unexpired term.

Article IV – Officers

Section 1: The officers of this Chapter shall be elected to hold offices for the term of one year from September 1 to August 31 or until their respective successors are elected.

Section 2: Only active members shall be eligible to hold office.

Section 3: The President shall be the chief executive officer of this Chapter. It shall be the duty of the President to preside at all meetings of the Chapter and of the Board of Governors and to perform such other duties as ordinarily pertain to this office.

Section 4: The Vice-Presidents (in their respective order) shall, in the absence of the President, perform the duties of the president and such further duties as shall be assigned to them by the Board of Governors or the President.

Section 5: The Recording Secretary shall keep an accurate record in permanent form for all meetings and attendance at said meetings. The Executive Corresponding Secretary shall keep a record in a permanent form of all business transactions and send meeting notices (both e-mail and mail) to all of the membership. The Executive Corresponding Secretary will also be charged with keeping records and distribute all correspondence on behalf of the chapter.

Section 6: Should an issue occur where it is time sensitive, the President will call for a telephone conference with the members of the Board of Governors. If the Board of Governors determines that the chapter membership shall be polled, then that effort shall take place under the direction of the Board of Governors at large members, as quickly as possible.

Section 7: The Treasurer shall be entitled to receive all money that is owed to the Chapter; the Treasurer shall deposit such money in the manner hereinafter prescribed; the Treasurer shall annually account for the same to the Chapter, and at such further times as requested by the Board of Governors. Upon retirement from office the Treasurer shall turn over to his or her successor, all funds in the past Treasurer's possession belong to the Chapter.

Section 8: The duties of all other officers and agents shall be such as determined by the Board of Governors.

Section 9: The Board of Governors may at any time by a majority vote ask for, demand, receive, and accept the resignation of any officer (other than director) or employee of this chapter, and upon his or her refusal to tender such resignation or resign, the majority of said Board of Governors may dismiss him or her from office, declare said office vacant and elect his or her successor.

Section 10: If any vacancy occurs during the year, in any one or more of the above offices, for any reason, the Board of Governors, at any regular or special meeting, may elect a successor or

successors, who shall hold office for the unexpired term in respect of which such vacancy occurred.

Article V – Committees

Section 1: The President shall appoint such standing and special committees as he/she deems necessary. The President shall be an ex-officio member, without vote, of all committees.

Section 2: All committees shall consist of at least three members and shall elect their own chair. The nominating committee shall be formed in June preceding the August election. They shall be provided with previous years attendance records.

Article VI – Finances

Section 1: The fiscal year of the Chapter shall begin on the first day of January and end on the last day of December in each year.

Section 2: All funds of the Chapter shall be deposited by the Treasurer, or a designate, in the name of the Chapter, in such bank or banks as may be designated by the Board of Governors.

Section 3: All disbursements shall be by check signed by the Treasurer and countersigned by such officer as the Board of Governors may designate. In the event the Treasurer is incapacitated, the President will appoint a temporary Treasurer to assume his/her duties until such time as the Treasurer is able to return.

Section 4: There shall be an annual audit of all financial records and the same upon transfer of the officer. The audit committee shall consist of three persons from the general membership appointed by the President. The committee will elect their chair, who will report to the membership at the next meeting.

Article VII – Rules

Section 1: The latest edition of Roberts' Manual of Parliamentary Rules shall govern all proceedings of the Chapter and all meetings of its Board of Governors and committees, except as otherwise provided by the Constitution or By-Laws.

Section 2: No contributions shall be solicited at any meeting of the Chapter unless authorized by the Board of Governors.

Article VIII – Amendments

These By-Laws may be altered, amended or repealed at any regular or special meeting of the members called for that purpose, by a majority vote of the total authorized vote thereat.

As amended January 29, 2013